

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, July 6, 2011

Call To Order 12086. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present
Jim Elliot, President
Glenn Creiman, Vice President
Chuck Coyne, Member
Diane Koach, Member
Patti Latourelle, Member

Staff Members Present
Gary Rapkin, Superintendent
Curtis Frick, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

No requests.

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

OPEN SESSION

12087. The meeting reconvened in Open Session at 7:19 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

12088. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Elliot.

APPROVAL OF AGENDA ORDER AND CONTENT

12089. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving agenda order and content.

FEATURED PRESENTATION

Recognition of the District Employees of the Year

Curtis Frick reported on the process used to select the Employees of the Year. Mr. Frick introduced the supervisor for each of the employees who highlighted the accomplishments of their respective employee. The Board recognized the District's Employees of the Year from the following employee classifications and presented them with a Certificate of Recognition:

Debra Vande Lune	Certificated
Vicki Jacobs	Classified
Robert Harrison	Management

APPROVAL OF MINUTES

- 12090. Motion by Mr. Creiman, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 20, 2011 Special Meeting of the Board of Education.
- 12091. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving the Minutes of the June 22, 2011 Special Meeting of the Board of Education.

REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

No requests

CONSENT AGENDA

- 12092. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda. Mr. Elliot noted that the starting and ending times for 2011-2012 were approved in Consent and despite financial challenges, the instructional minutes and teacher class time has not been reduced as in some surrounding school districts.
- 12093. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
 - a. San Dimas High School Cheer Squad to participate in Cheer Camp, San Dimas High School campus, July 9-10, 2011.
 - b. San Dimas High School ASB students to attend the ASB Retreat 2011, Dana Point, CA, July 15-17, 2011.
 - c. Bonita High School ASB students to participate at the ASB Retreat 2011, Huntington Beach, CA, August 8-10, 2011.

Extended and Overnight Educational Field Trips

CONSENT AGENDA- Continued
Extended and Overnight
Educational Field Trips-Continued

- d. Lone Hill Middle School Leadership/WEB students to participate in Leadership Development Day Training, Lone Hill Middle School campus, August 11-12, 2011.
- e. Ekstrand Elementary School fifth grade student to participate at Camp High Trails Outdoor Science School, Camp Nawakwa, Big Bear, CA. October 3-6, 2011.
- f. Bonita High School Chamber Singers to compete at the Chamber Singers Retreat, Camp Edwards, Angelus Oaks, CA, October 8-9, 2011.
- g. Oak Mesa Elementary School fifth grade students to participate at Camp High Trails Outdoor Science School, Camp Edwards, Angelus Oaks, CA, October 11-14, 2011.
- h. Roynon Elementary School fifth grade students to participate at Camp High Trails Outdoor Science School, Camp Edwards, Angelus Oaks, CA, October 11-14, 2011.
- i. Grace Miller Elementary School fifth grade students to participate at Pathfinder Ranch Science & Outdoor Educational School, Mountain Center, CA, October 31-November 4, 2011.
- j. Gladstone Elementary School fifth grade students to participate at Camp High Trails Outdoor Science School, Camp Edwards, Angelus Oaks, CA, December 13-16, 2011.
- k. Allen Avenue Elementary School fifth grade students to participate at Camp High Trails Outdoor Science School, Camp Edwards, Angelus Oaks, CA, February 6-10, 2012.
- l. Shull Elementary School fifth grade students to participate at Pathfinder Ranch Science & Outdoor Educational School, Mountain Center, CA, February 14-17, 2012.
- m. La Verne Heights Elementary School fifth grade students to participate in Camp High Trails Outdoor Science School, Camp Edwards, Angeles Oaks, CA, April 10-13, 2012.

CONSENT AGENDA- Continued

Contract Between BUSD &
Camp High Trails Outdoor
Science School-Allen, Ekstrand
Gladstone, La Verne Heights,
Oak Mesa, & Roynon

12094. Approved Contract between Bonita Unified School District and Camp High Trails Outdoor Science School for participation in Outdoor Science School for the 2011-2012 school year for Allen Avenue, Ekstrand, Gladstone, La Verne Heights, Oak Mesa, and Roynon Elementary Schools.

Contract Between BUSD &
Pathfinder Ranch Science &
Outdoor Educational School-
Grace Miller & Shull

12095. Approved Contract between Bonita Unified School District and Pathfinder Ranch Science & Outdoor Educational School for the 2011-2012 school year for Grace Miller and Shull Elementary Schools.

Amended Master Contract
Between BUSD & LeRoy Haynes
Center for Non-Public School
Services for 2010-2011

12096. Approved Amended Master Contract between Bonita Unified School District and LeRoy Haynes Center for Non-Public School services for the 2010-2011 school year.

Payment of Attorney's Fees for
Student #07212005

12097. Approved payment of attorney's fees per Settlement Agreement for special education student #07212005 for the 2010-2011 school year.

Reimbursement to parents of
Student #07212005

12098. Approved reimbursement to parents for educational services as required by Settlement Agreement for special education student #07212005.

Amended Contract for Home-to-
School Transportation
Services with LACOE
for 2010-2011

12099. Approved Amended Contract for Home-to-School Transportation Services with Los Angeles County Office of Education for the 2010-2011 school year.

CONSENT AGENDA-continued

Contract for Home-to-School
Transportation Services with
LACOE for 2011-2012

12100. Approved Contract for Home-to-School
Transportation Services with Los Angeles County
Office of Education for the 2011-2012 school year.

Secondary District Plan &
Application for WEE Program

12101. Approved the Secondary District Plan and
Application for Work Experience Education (WEE)
Program.

LA WORKS Program for
2011-2012

12102. Approved LA WORKS Workforce Investment Act
Youth Program for the 2011-2012 school year.

New Course Offering at
SDHS – Geometry Concepts

12103. Approved new course offering at San Dimas High
School: Geometry Concepts.

New Course Offering at
BHS – Financial Algebra

12104. Approved new course offering at Bonita High
School: Financial Algebra.

Display of Financial Algebra
Textbook for BHS

12105. Approved display of Financial Algebra textbook for
Bonita High School.

Starting and Ending Times for
2011-2012 School Year

12106. Approved starting and ending times for regular,
compact, minimum, assembly, and finals days for
elementary and secondary school for the 2011-
2012 school year.

“A” and “B” Warrants

12107. Approved and/or ratified “A” (payments for school
employees) and “B” warrants (payment for
equipment, supplies and for the services of non-
school employees) as listed.

Purchase Orders

12108. Approved and/or ratified purchase orders
(authorization for purchase of equipment, supplies
and the services of non-school employees) as
listed.

Budget Transfers

12109. Approved budget transfers between major object
codes, as presented.

CONSENT AGENDA-continued

Independent Contractors

12110. Approved Independent Contractor Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
- a. Dr. Susan Brown
 - b. Ray Plutko
 - c. Tim Walker
 - d. Abigail Palsma
 - e. Ann Simun, PsyD
 - f. Carol J. Atkins, MA, CCC-A
 - g. Mike Vanderwood
 - h. Joan Elvidge

Surplus Property

12111. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

Disposal of Class 3 Records

12112. Approved attached lists of Class 3 records for disposal in accordance with Education Code provisions and Board Policy 3581.

Mileage Reimbursement Rate

12113. Approved mileage reimbursement rate effective July 1, 2011.

Award Bid 11-12:02 for Shull To Mission Paving & Sealing Inc.

12114. Awarded Bid 11-12:02 for asphalt replacement at Shull Elementary School playground – Mission Paving & Sealing, Inc.

Award Bid 11-12:03 for Various School Sites – Best Contracting Services

12115. Awarded Bid 11-12:03 for repair/replacement of roofs at various sites – Best Contracting Services.

Change Order #4 Bid 10-11:04-1- Bonita High School – Chap, Inc.

12116. Approved Change Order #4 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Change Order #1 Bid 10-11:04-04 – Bonita High School – KAR Construction

12117. Approved Change Order #1 Bid 10-11:04-04 for construction of the Bonita High School new gymnasium and gymnasium modernization projects –KAR Construction.

CONSENT AGENDA-continued

Change Order #2 Bid 10-11:04-14 –
Bonita High School – Chap, Inc.

12118. Approved Change Order #2 Bid 10-11:04-14 for construction of the Bonita High School new gymnasium and gymnasium modernization projects – Chap, Inc.

Report on Quarterly Facility
Inspections

12119. Accepted Report on Quarterly Facility Inspections.

Quarterly Report on Williams
Lawsuit Settlement Complaints

12120. Accepted Quarterly Report on Williams Lawsuit Settlement Complaints.

Certificated Personnel Report

12121. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12122. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

12123. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Field Trip Requests for Athletes-
CIF, Masters or State Playoffs

12124. Approved field trip requests for athletes at Bonita and San Dimas High Schools to participate in CIF, Masters or State Playoffs for the 2011-2012 school year.

Extension of Contracts for Asst.
Supt-Business, Asst. Supt-
Ed Services & Asst. Supt-HRD

12125. Approved extension of the contracts for employment of the Assistant Superintendent of Business Services, Educational Services, and Human Resources Development for one additional year. No other changes were made to the content of the existing contracts.

DISCUSSION/ACTION AGENDA

HUMAN RESOURCES DEVELOPMENT- continued

Extension of Contract for
Superintendent

12126. Approved extension of the contract for employment of the Superintendent for one additional year. No other changes were made to the content of the existing contract.

BUSINESS SERVICES

First Reading of Board Policy 1330-
Use of School Facilities and/or
Grounds and Revised Fee
Schedule

12127. Motion by Ms. Latourelle, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes approved first reading of Board Policy 1330 – Use of School Facilities and/or Grounds and Revised Fee Schedule.

Ann Sparks reported Board Policy 1330 outlines the terms and conditions based on Education Code guidelines to the community for use of District facilities and grounds. Board Policy 1330 has been revised to align with the surrounding districts' policies and a comparison study of fees has been completed to arrive at a median price for each category based upon Civic Center Committee recommendations. Though the majority of users of Bonita facilities are not charged a user fee, the District recognizes the need for recouping costs for utilities, supplies, and custodial labor.

HUMAN RESOURCES DEVELOPMENT

Resolution 2012-01 Eliminate or
Reduce Classified Services

12128. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, adopted Resolution 2012-01 to eliminate or reduce classified services.

Mr. Frick reported that staff annually makes recommendations regarding the elimination or reduction of classified positions and/or services. A review of positions was conducted and as a result of reduction in funding or lack of work, it is recommended that some positions be eliminated or reduced in the Bus Driver II position.

STUDENT DISCIPLINARY ACTION

12129. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (i), (k), .4 approved recommendation that student #101103166 be expelled with enforcement suspended for the first and second trimesters, 2011-2012, to Lone Hill Middle School in the Bonita Unified School District.

12130. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k), and #48915 (a)(2) approved recommendation that student #104200127 be expelled for the remainder of the spring semester 2011 through the fall semester 2011 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community	No comments
PTA	No comments
BUTA	No comments
CSEA	No comments
BUMT	No comments

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Koach congratulated Barbara Litwin for being honored by the San Dimas Chamber of Commerce and for receiving the Hospitality Award.

Ms. Latourelle reported the La Verne Fourth of July Parade was fun and everyone had a good time. She wished everyone a happy summer.

Mr. Coyne Congratulated Barbara Litwin for her award and recognition by the San Dimas Chamber of Commerce. He thanked the City of La Verne for participating in the parade and having a great position in the parade lineup.

COMMUNICATIONS-BOARD/SUPERINTENDENT-continued

Mr. Creiman congratulated Barbara Litwin for her award. He expressed that he was sorry he had to miss the La Verne Parade but had to work that day. He wished Jim Elliot a Happy Birthday today.

Mr. Elliot reported that the La Verne Fourth of July Parade was great and enjoyed participating in the parade and noted that it was very well organized and highly successful. He thanked the City of La Verne for their continued support of the District.

Dr. Rapkin commented that the three employees of the year who were recognized at tonight's meeting are "All-Stars". These individuals represent their sites and community very well. He noted that tonight's Board Meeting is the official kick-off for the 2011-2012 school year. He wished Jim Elliot a Happy Birthday today.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, August 3, 2011, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The meeting adjourned 7:48 p.m.

Gary Rapkin, PhD, Superintendent
Secretary to the Board of Education